



November 01, 2022 Meeting Minutes

Present:

Nathan Messer
Wendy McMann
Tom Santelli
Matt Gentry
Kevin VanHorn
Jeri Day (Director)
Audrea Racine (Attorney)

Absent:

Nathan Frampton
Steve Russo (Media Director)

Note: Three vacant spots on the board as of May 2021.

The Boone County Convention and Visitors Bureau met on November 01, 2022, in the Connie Lamar Room within the Boone County Annex Building. The meeting was called to order by President Nathan Messer at 4:49 p.m.

In the Matter of Consent Agenda – Director’s Report (October 2022), Treasurer’s Report and Meeting Minutes (October 2022)

Tom Santelli moved to approve the consent agenda presented at today’s meeting. Wendy McMann seconded the motion; motion carried 5-0.

In the Matter of Discussion

I. Bylaws

Attorney Audrea Racine will have a draft of Policies & Procedures to the board before the December 13, 2022, meeting.

The Policies & Procedures and Bylaws will need to be approved at the December meeting.

II. Board Rules & Responsibilities

Nathan Messer expressed that he felt the Board Rules & Responsibilities that Audrea presented were thorough and he suggested voting on them at the December 13, 2022, meeting.

III. In the Matter of Meeting Minutes (July) 2022)

Tom Santelli stated that the July meeting minutes have not been formally approved. Matt Gentry made a motion to approve the meeting minutes from July 2022. Nathan Messer seconded the motion, motion carried 5-0.

IV. Grants

Heartland Fly Fishing Grant - Jeri Day commented that there was a sub-committee meeting. There were four grants. Tom Santelli spoke up to say that in the initial review of the grants they did not know that Heartland Fly Fishing would have enough vendors to fill two buildings at the Boone County 4-H grounds. Tom stated that if they were only using one building then \$2,500 would be appropriate but now that they know they will be filling two buildings they felt the \$4,000 would be appropriate.

In the Matter of Round Robin/Open Discussion – ideas/thoughts/future plans/etc.:

Tom Santelli is working with H&H on their schedule for next year.

Directly across the street from the “North Farm” of the Johnson’s property has been presented as a development to the Council and others and is about three hundred acres. They will have a park in the front of the development and several llad homes which are homes for adults with developmental disabilities. The retail that will be in this development will be hiring the adults that live in these homes. This development will have luxury homes, state of the art senior center, and town homes.

Tom asked Nathan Messer if Whitestown has broken ground on the Event Center. Nathan stated that they are ready to finalize what is needed to break ground. Nathan stated that it will be completed about 18 months after breaking ground which will be in 2024.

Matt Gentry stated for Stone Eater Park they had dirt donated and they are in the process of having that dirt hauled to the park.

Kevin Vanhorn commented that after looking at the upcoming events the citizens of Boone County and those visiting Boone County are encouraged to attend the events. He stated that the members of the Board should also attend the events.

In the Matter of Old Business:

Board approval on 2023 Budget of \$670,284. Nathan Messer made a motion to approve the 2023 Budget of \$670,284. Matt Gentry seconded the motion, motion carried 5-0.

In the Matter of New Business:

Grant Sub-Committee results with board approval.

- 2023 RC Truck & Construction - **\$1,000**
- Lebanon Train Show – Central Ind. Div. of the Nat 'l Model Railroad Assoc. - **\$1,500**
- Heartland Fly Fishing - **\$4,000**
- Hoosier Antique Bicycle Club - **\$1,000**

Matt Gentry made a motion to approve the grant proposals presented by the sub-committee. Wendy McMann seconded the motion, motion carried 5-0.

Jeri Day asked about being able to move money from one line to another line. Nathan stated that the board needs to find out if there is a state code for this or define this within their budget.

Jeri also wanted to know when they would discuss her contract. Audrea will prepare a 6-month extension of Jeri's current contract. This contract will be approved at the December 13, 2022, meeting. Matt Gentry made a motion to authorize President Nathan Messer to approve a 6-month extension contract for Jeri Day once it is agreeable to him. Tom Santelli seconded the motion, motion carried 5-0.

Jeri expressed that Steve Russo is very much a part of the CVB. He does a lot with Jeri internally, its not just billboards and social media. She is requesting the board to drop Steve's fee from \$3,500 per month to \$3,000 per month for 6 months for 2023. Jeri feels that it is very important to have both she and Steve together moving forward for the next 6 months. Jeri has no plans to go full-time and is confident the board will have hired a new Executive Director in that 6-month time frame.

Audrea will have a contract for Steve Russo to present next month.

Tom Santelli stated that they should have a job description for the Executive Director position ready for the December 13, 2022, meeting. He asked if the job description needed to go through First Person or if they just wanted Audrea to look it over. Nathan Messer commented that this did not need to go through First Person.

Audrea suggested adding a legal line item to the agenda at the beginning to cover anything that she will need to discuss.

Audrea stated that the Board now has the proper insurance coverage.

In the Matter of Public Comments:

There was no public comment at today's meeting.

With no further business, Tom Santelli made a motion to adjourn the meeting at 6:06 pm. Matt Gentry seconded the motion; motion carried 5-0.

Minutes prepared by Lori Rapp